



BOARD BOOT CAMP

Harle, Janics & Kannen offers a comprehensive training program for board members to help them in their service to their associations. The BOARD BOOT CAMP educates board members on a vast array of topics that are encountered in the community association industry and includes printed reference materials for each board member. The topics covered at BOARD BOOT CAMP include:

- Association governing documents
 - CC&Rs
 - Bylaws
 - Articles of Incorporation
 - Rules and Regulations
 - Architectural Guidelines
 - Amending governing documents
- Board member fiduciary duties
 - Duty of loyalty
 - Duty of care
- Meetings
 - Notice of meetings and posting of agendas
 - Executive Session – importance of confidentiality
 - General Session
 - Board versus member meetings
 - Conduct of meetings
- The Business Judgment Rule (Corporations Code Section 7231): Board members must act:
 - In good faith
 - In a manner believed to be in the association’s best interests
 - With such care, including reasonable inquiry, that an ordinary prudent person in a like position would use in similar circumstances
- Insurance coverage
 - Directors and officers insurance
 - General liability insurance
- Duty to enforce governing documents
 - Warning letters
 - Notice and hearing
 - Internal dispute resolution
 - Alternative dispute resolution